

**Seattle United Board of Directors
 October 17, 2016 Meeting Minutes
 Seattle United, 650 S. Orcas St. #2200
 Seattle, WA 98108**

Board Members		
Name	Title/Function	Attendance
Stephen Morrissey	President	Present
Steven Caplow	Vice President	Present
Chris Tessin	Treasurer	Present
Amy Gaffney	Secretary	Present
Debra Webb	Strategic Initiatives	Present
Kurt Hanson	Director-at-Large	<u>Absent</u>
Alex Johnston	SYSA Representative	<u>Absent</u>
Amy Marsh	Director-at-Large	Present
Paul Merz	West ROC	Present
Brandon Nottingham	Shoreline ROC	Present
Theresa Tanoury	NE ROC	Present
Ryan Woodland	South ROC	Present

Other Participants		
Kevin Long	Executive Director	Present
Jimmy McAlister	Director of Coaching	Present
Cam Ragen	Former Treasurer	Present
Warren Ratliff	Former Director-at-Large	Present
Chochi Valenzuela	SAQ Director and Coach	Present
Chuck Porter	Club Accountant	Present

I. Call to Order

A quorum of the members of the voting Board being present, the 2016 Annual General Meeting, the 2016 Annual Meeting of the Seattle United Board of Directors, and the October 2016 meeting of the Seattle United Board of Directors was called to order at 7:35 p.m.

II. Annual General Meeting

The board conducted the Annual General Meeting (AGM).

- Steve Morrissey made introductory remarks and welcomed attendees.
- Chuck Porter reviewed the financial statements for the fiscal year-end of the Club's 2015/16 season, and the October 2016 financials.
- Steven Caplow gave a governance report.
- Kevin Long gave a directors report on annual operations and financial aid and goals for the upcoming year.
- Jimmy McAllister provided a status report on the Club's teams and players, summer schedules, uniforms, referees, the Club's relationship with UW Sports Medicine, and his priorities as Coaching Director for the upcoming year.
- There were member comments and notes of appreciation for retiring board members.

Paul Mertz announced the reelection as directors-at-large of Amy Gaffney, Amy Marsh and Debra Webb, and the election of director-at-large Chris Tessin. Mr. Long then introduced and announced the appointment to the board, as provided by the Club's bylaws, of Paul Merz by the West Region (reappointment), Brandon Nottingham by the Shoreline Region, Theresa Tanoury by the Northeast Region (reappointment), and Ryan Woodland by the South Region. The

members of the board approved motions to accept respectively the election results of the members-at-large, and the appointments by the Shoreline and West regions.

The AGM concluded at 8:20 p.m. Upon conclusion of the AGM, the board conducted the annual meeting of the board and its October 2016 board meeting.

III. 2016 Annual Meeting

During the Annual Meeting, the Board elected officers for the 2016/17 term: Steve Morrissey (President), Steven Caplow (Vice President), Chris Tessin (Treasurer), Amy Gaffney (Secretary), and Debra Marsh (Strategic Initiatives).

IV. October 2016 Board Meeting

The First order of business was approval of the September 2016 minutes.

The Second order of business was a motion to revise the presentation of restricted funds on the financial statements, such that Club financial aid and Reign Academy financial aid will now each be shown as separate line items on the balance sheet. The resolution was approved unanimously.

The Third order of business was a discussion among members of the board regarding concussion protocols and the work of the Medical Advisory Sub-Committee.

The Fourth order of business was a motion to authorize the Executive Director to execute an engagement letter with CliftonLarsonAllen LLP (CLA) to conduct an Agreed Upon Procedure (AUP) for fiscal year 2014/15. The resolution was approved unanimously. The minutes will reflect that members of the board recommend as a matter of good governance to rotate the Club's AUP provider or auditor every five years.

Adjournment

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Steven Caplow
Vice President